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Muscle Shoals City, American Rescue Plan (ARP) ESSER - Fiscal Year 2021 (Rev 0)

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Cover Page & Required Narratives**Superintendent of Schools**

Name

* Dr. Chad Holden

ARP ESSER Point of Contact

Name

* Dr. Dennis Conner

Role

* Director of Federal Programs

Phone

* 256-389-2600

Ext

1013

Required Narratives

How does the LEA plan to use funds to implement prevention and mitigation strategies in order to continuously and safely operate schools for in-person learning?

*

In an effort to continuously and safely open and operate schools for in-person learning, and to provide for the physical and mental well-being of our students, Muscle Shoals City Schools will use a portion of the ARP ESSER funds to implement prevention and mitigation strategies. We will continue the cleaning and safety measures that have been in place since returning to in-person learning. To provide another layer for our school personnel, Muscle Shoals City Schools will use a portion of ARP ESSER funds to employ an extra Registered Nurse to provide medical assistance to employees/students during in-person learning and in an effort to focus on procedures that will hopefully allow us to continue in-person learning safely. As we strive to provide for the physical health of our employees and students, we realize there is a need to provide services more than ever before, both prevention and mitigation, focusing on the mental health of our students and employees. We will also use a portion of ARP ESSER funds to employ a Mental Health Coordinator to provide assistance to students/employees with issues related to mental health. Our Mental Health Coordinator will provide strategies and training for our teachers and staff to employ directly with students in the classroom.

How will the LEA ensure that the evidence-based interventions will address the academic impact of lost instructional time and ensure that those interventions respond to the academic, social, emotional, and mental health needs of all students including underrepresented student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English Learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care) and those who are particularly impacted disproportionately by the COVID-19 pandemic?

*

Muscle Shoals City Schools has developed plans to address the learning loss of students in our district using current resources as well as additional resources of funding. In light of lost instructional time due to COVID related issues, our district will use a portion of the ARP ESSER funds to provide interventions, materials and extra opportunities for those students most in need of instruction to fill learning gaps due to lost in-person learning time. Students eligible for these extra services are chosen from all groups of students according to academic need based on data (STAR Reading and Math, Rhithm mental health, ACAP Summative, ACT products, etc.), assessments, and other instructional information available. In Muscle Shoals City Schools, all curriculum areas have been aligned with the Alabama College and Career Ready Standards. Continuous progress monitoring of formative and summative assessment data allows the teachers to adjust instructional practices. Our district is committed to providing all students equal opportunity to benefit from educational programs and services as well as to supporting evidence-based programs, practices, training, and accountability so that all students can achieve the state's academic content and student academic achievement standards.

How will the LEA comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a)?

The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the ESSER III program.

*

The Muscle Shoals City Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

How will the LEA actively monitor their allocations, conduct interim audits to ensure an appropriate application of funds, collect and manage data elements required to be reported, and report this information to the community?

* Muscle Shoals City Schools monitor financials monthly to ensure expenditures have been applied appropriately when requesting funds. Budget analysis are provided to the Superintendent, Federal Programs Director and other appropriate administrators. Financial information is provided monthly to members of the Board of Education and available on our district website. Documentation of detailed expenditures are available upon request. Our district also holds two budget hearings per year that includes estimated expenditures (through 9/30/2024).

How will the LEA meaningfully engage with families and communities throughout the life of the ARP ESSER and other relief funds?

* The Muscle Shoals City Schools district supports and encourages the planning and implementation of parental programs by individual schools. Each school communicates with families through annual meetings, advisory committees, counselor programs, orientations, training nights, student-led meetings and other opportunity for parent meetings. Administration, including the superintendent and principals at each school communicate via social media, principal newsletters, school websites and email. We also have district level meetings to disseminate information such as federal programs meetings that include: Title funding, EL programs, At-Risk programs, and board meetings that include a live-stream and recorded opportunities.

Provide the URL for the LEA Return-to-Instruction Plan.

* smore.com/ksuwc

LEA Reservation to Address Loss of Instructional Time

LEAs must reserve at least 20 percent of funds to address loss of instructional time through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups.

For this reservation of funds, the following interventions are allowable:

1. Summer Learning & Summer Enrichment Programs
2. Extended Day Programs
3. Comprehensive After-School Programs
4. Extended School Year Programs
5. Other – See Intervention box E for more details.

Budget Amount & Details for Interventions

Intervention A (Summer Learning & Summer Enrichment Programs)

Amount

0.00

Intervention B (Extended Day Programs)

0.00

Intervention C (Comprehensive After-School Programs)

0.00

Intervention D (Extended School Year Programs)

0.00

Intervention E (Other)

Other Instructional Supports

1,037,255.46

Total Cost: 1,037,255.46

Intervention A (Summer Learning & Summer Enrichment Programs)

Provide the following information for Intervention A (Summer Learning & Summer Enrichment Programs):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to host a Summer Enrichment Camp during the Summer of 2023. The camp will run for two weeks for four days a week. Subjects to be covered are science, technology, engineering, mathematics and reading. We will purchase general supplies such as pencils, notebooks, glue, color pencils, copy paper, etc. to effectively run the program. We will also purchase ELA & Math manipulatives to help improve student achievement. Additionally, we will purchase an online subscription to XYZ Company for the duration of the summer program to assist our participating EL students with the curriculum (See attached job description).
Total cost: \$109,030.00

[Cont.]

9130 - [010-199] (Salaries) \$54,450.00 | 9130 - [200-299] (Benefits) \$11,430.00

9130 - [400-499] (Materials and Supplies) \$2,800.00 | 9130 - [400-499] (Software) \$20,000.00

4120 - [010-199] (Bus Driver Salaries) \$12,500.00 | 4120 - [200-299] (Bus Driver Benefits) \$3,200.00

4120 - [300-399] (Mileage for Buses) \$4,650.00

Intervention B (Extended Day Programs)

Provide the following information for Intervention B (Extended Day Programs):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Intervention C (Comprehensive After-School Programs)

Provide the following information for Intervention C (Comprehensive After-School Programs):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Intervention D (Extended School Year Programs)

Provide the following information for Intervention D (Extended School Year Programs):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Intervention E (Other)

Provide the following information for Intervention E (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

NOTE: If an LEA chooses to use the "Other" intervention option, the LEA must attach documentation in the Related Documents section that shows that the Intervention is evidence-based (Tier I | Tier II | Tier III | Tier IV).

Muscle Shoals City Schools will use ARP ESSER funds to provide Interventionists for students in grades K-12. This intervention will focus on remediation, recovery of skills and other instruction necessary for appropriate progress. This intervention will be provided through direct explicit instruction in small group settings with a certified instructor. This funding will provide a total of 6 Interventionists for the 2022-2023 school year and the 2023-2024 school year. The details for this personnel and FTE's is provided below and the budget is as follows:

1100 - [010-199] (Salaries) \$790087.11 | 1100 - [200-299] (Benefits) \$247,168.35

ARP ESSER funds will provide the following for 2022-2023 and 2023-2024:

Interventionists: 6 personnel and 6 FTE's

**Howell Graves Preschool (Kindergarten)--1 personnel and 1 FTE

**Webster Elementary (1st-2nd Grade)---1 personnel and 1 FTE

**McBride Elementary (3rd-5th Grade)---2 personnel and 2 FTE

**Muscle Shoals Middle School (6th-8th Grade)--1 personnel and 1 FTE

**Muscle Shoals High School (9th -12th Grade)--1 personnel and 1 FTE

4. Remaining ARP ESSER Fund Uses

The remaining LEA funds after the LEA Reservation to Address Loss of Instructional Time can be used for a wide range of activities to address needs arising from the COVID-19 pandemic. Please refer to the allowable uses document in the Document Library for more guidance.

Budget Amount & Details for Additional Uses (Include Name for Other Categories)**Amount**

Category 1 (Personnel)

955,735.74

Category 2 (Technology & Online Subscriptions)

77,427.13

| | |
|--|------------|
| Category 3 (Facility Improvements) | 200,000.00 |
| Category 4 (Professional Development) | 0.00 |
| Category 5 (Curriculum Materials & Assessments) | 0.00 |
| Category 6 (Parent & Family Engagement Activities) | 0.00 |
| Category 7 (Other) | 0.00 |
| Category 8 (Other) | 0.00 |
| Category 9 (Other) | 0.00 |
| Category 10 (Other) | 0.00 |
| Category 11 (Other) | 0.00 |
| Category 12 (Other) | 0.00 |
| Administrative Costs (must be reasonable and necessary) | 0.00 |
| Indirect Costs (maximum amount is the unrestricted rate) | 28,506.67 |

Total Cost: 1,261,669.54

Category 1 (Personnel)

Provide the following information for Category 1 (Personnel):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example #1:

ARP ESSER funds will be used to employ two system-wide EL teachers (2.0 FTE) for the 2021-2022 and 2022-2023 school years to assist with the consistent increase of EL students within the district. In addition to working with students, the EL teachers will work with classroom teachers to ensure appropriate instructional strategies are implemented. (See job description in Related Documents section.)
Total cost: \$550,880.00 | 1100 - [010-199] (Salaries) \$354,450.00 | 1100 - [200-299] (Benefits) \$196,430.00

Example #2:

ARP ESSER funds will be used to employ certified teachers and paraprofessionals for the 2021-2022 and 2022-2023 school years to assist with closing the achievement gap of students within the district. The following list identifies the number of teachers and paraprofessionals at each school: School A - 2 Paraprofessionals (2.0 FTE); School B - 1 Teacher (1.0 FTE) & 1 Paraprofessional (1.0 FTE). (See job description in Related Documents section.)
Total cost: \$417,813.00 | 1100 - [010-199] (Salaries) \$321,123.00 | 1100 - [200-299] (Benefits) \$96,690.00

Muscle Shoals City Schools will use ARP ESSER funds to provide Instructional Coaches, a STEM instructional aide, curriculum and instructional support, a Registered Nurse and a Mental Health Coordinator for students in grades K-12. The Instructional Coaches, following the Alabama Coaching Framework will use student-centered coaching techniques to assist teachers in implementing best practices in the classroom. The STEM instructional aide will provide instruction in STEM related content at Highland Park and Webster elementary schools. Curriculum and instructional support will be provided to administrators and lead teachers throughout the district on an as needed basis. Funds will also be used to employ an extra Registered Nurse to provide medical assistance to employees/students focusing on procedures that will hopefully allow us to continue in-person learning safely. Realizing there is a need to provide services more than ever before for both prevention and mitigation, we will use a portion of ARP ESSER funds to employ a Mental Health Coordinator to implement strategies and support that will focus on the mental health of our students and employees. The details for this personnel and FTE's is provided below and the budget is as follows:

ARP ESSER funds will provide the following for 2022-2023 and 2023-2024:

Instructional Coaches: 5 personnel and 3.47 FTE's

**Highland Park Elementary (1st-2nd Grade)--1 personnel and .47 FTE

**McBride Elementary (3rd-5th Grade)---2 personnel and 2 FTE's

****Muscle Shoals Middle School (6th-8th Grade)--1 personnel and .5 FTE**

****Muscle Shoals High School (9th -12th Grade)--1 personnel and .5 FTE**

STEM Instructional Aide---2 personnel and 1.0 FTE:

****Highland Park Elementary (1st-2nd Grade)--1 personnel and .5 FTE**

****Webster Elementary (1st-2nd Grade)--1 personnel and .5 FTE**

Registered Nurse--1 personnel and 1 FTE

****Highland Park Elementary (1st-2nd Grade)--1 personnel and 1 FTE**

Mental Health Coordinator (District-Wide)--1 personnel and .5 FTE

Curriculum and Instructional Support (District-Wide)--1 personnel and 1 FTE

2140 - [010-199] (Salaries) \$158,910.64 | 1100 - [200-299] (Benefits) \$70,404.60

2190 - [010-199] (Salaries) \$64,000 | 2190 - [200-299] (Benefits) \$4,934.40

2210 - [010-199] (Salaries) \$459,066.16 | 2210 - [200-299] (Benefits) \$198,419.94

Category 2 (Technology & Online Subscriptions)

Provide the following information for Category 2 (Technology & Online Subscriptions):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to purchase Chromebooks, Chromebook carts, document cameras, and touch screen panels to increase academic technology usage and improve student achievement. ARP ESSER funds will also purchase a subscription to ABC (all subscriptions will expire prior to September 30, 2024).
Total Cost: \$432,158.00 | 1100 - [300-399] (Software License) \$30,000.00 | 1100 - [400-499] (Technology) \$402,158.00

ARP ESSER funds will be used to purchase computer software and other technology materials to increase academic technology usage and improve student achievement for the 2022-2023 and 2023-2024 school years.
Total Cost: \$61,270.63 | 1100 - [400-499] (Materials and Supplies) \$61,270.63

The funds will also be used to provide technology and support across the district on an as needed basis. (1 personnel and 1 FTE)

Total Cost: \$16,156.50 | 2190 - [010-199] (Salaries) \$15,000 | 2190 - [200-299] (Benefits) \$1,156.50

Category 3 (Facility Improvements)

Provide the following information for Category 3 (Facility Improvements):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to replace 3 air conditioner units at ABC Elementary School, install 2 new air conditioner units at EFG Middle School, and repair 1 air conditioner unit at IJK High School. All services will be completed by June 2024. Total Cost: \$55,500.00
7200 - [500-599] (Capitalized Units) \$18,500.00 | 3200 - [400-499] (Non-Capitalized Units and Supplies for Repairs) \$37,000.00

ARP ESSER funds will be used to replace/repair HVAC units at Muscle Shoals High School. All services will be completed by June 2024. Total Cost: \$200,000.00
7000-7999 - [500-599] (Capital Outlay) \$200,000.00

Category 4 (Professional Development)

Provide the following information for Category 4 (Professional Development):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to provide ongoing, high quality professional development for administrators, teachers, and other instructional staff that support increased student achievement in all core subject areas.

- Consultants: Our mathematics adoption textbook company (ABC Company) will provide high quality professional development in October 2021 and December 2021 to all teachers within the LEA to prepare them for the COS adoption. Total Cost: \$14,000.00 | 2215 - [300-399] (Consultants) \$14,000
- Stipends: Teachers and other instructional support staff will be provided a stipend to participate in

professional development that is outside of their contracted hours during the Spring of 2022. Total Cost: \$19,230.00 | 2215 - [010-199] (Stipends) \$11,456.00 | 2215 - [200-299] (Benefits) \$7,774.00

[Cont.]

- Substitutes: Teachers will work collaboratively during the school day to develop curriculum maps and common formative assessments once a quarter for the 2022-2023 school year for a total of 4 days. Our LEA uses ABC Company for subs, so all subs are contractual, and no benefits are provided. Total Cost: \$18,000.00 | 2215 - [300-399] (Contract for Subs) \$18,000
 - Materials and Supplies: General supplies will be needed for all professional development sessions to include but not limited to chart paper, easels, paper, notebooks, pens, pencils, markers, colored pencils, etc. Total Cost: \$3,400.00 | 2215 - [400-499] (Supplies & Materials) \$3,400.00

[Cont.]

- Conference Attendance: 6 Teachers & 2 Administrators will attend the MEGA Conference (Mobile, AL) in July 2022 to be provided professional development from the ALSDE to support student achievement. Travel costs will include hotel, per diem, and mileage. Total Cost: \$22,000.00 | 2215 - [600-899] (Registration) \$4,000.00 | 2215 - [300-399] (Travel) \$18,000.00

Category 5 (Curriculum Materials & Assessments)

Provide the following information for Category 5 (Curriculum Materials & Assessments):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to purchase assessment supplies and materials to help provide real time data to increase student achievement. These will include actual assessments and general supplies. All services will be purchased by the end of the 2021-2022 school year.

Total Cost: \$8,791.00 | 2130 - [400-499] (Assessment Supplies & Materials) \$8,791.00

Category 6 (Parent & Family Engagement Activities)

Provide the following information for Category 6 (Parent & Family Engagement Activities):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Example:

ARP ESSER funds will be used to purchase family handouts and resources for our Family Literacy Night in 2021 and 2022. The resources will include ELA and Math manipulatives and supplies needed to create family activities.

Total Cost: \$4,500.00 | 2190 - [400-499] (Supplies and Materials) \$4,500.00

Category 7 (Other)

Provide the following information for Category 7 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Category 8 (Other)

Provide the following information for Category 8 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Category 9 (Other)

Provide the following information for Category 9 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Category 10 (Other)

Provide the following information for Category 10 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Category 11 (Other)

Provide the following information for Category 11 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)

- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Category 12 (Other)

Provide the following information for Category 12 (Other):

- 1) Brief description and timeline for each service (service must end by 9/30/2024)
- 2) Number of employees and FTE(s) (if applicable)
- 3) Itemized Budget using Function & Object codes (must match Budget Grid)

Administrative Costs

Program Administration must be reasonable and necessary in order to manage the federal grant in a compliant and effective manner.

* The LEA is not utilizing grant funds for administrative costs. ▼

Provide a summary of how the grant program will be administered, including the title of the staff responsible for the grant administration, the FTE(s), and other funding sources (if applicable) that will contribute to administrative staff salaries/benefits. Additionally, the description must include all estimated costs, match the administrative costs dollar amount listed above, and include the Function and Object codes associated with the charge.

N/A

Indirect Costs

Indirect Costs represent the expenses of doing business that are not readily identified with the ARP ESSER but are necessary for the general operation of the organization and the conduct of activities it performs. These costs must be reasonable and necessary, and LEAs can use the unrestricted indirect cost rate for calculation.

* The LEA is utilizing grant funds for indirect costs. ▼

| | | | |
|------|---|-------------|---|
| 1.24 | % - Unrestricted Indirect Cost Rate for LEA | \$28,506.67 | Maximum Indirect Cost amount for the ARP ESSER Fund |
|------|---|-------------|---|

Function/Object Code used on the Budget Grid 6000-6999 - [910] (Indirect Cost)

SYSTEM PLAN ITEMS RELATED BY FISCAL RESOURCE

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There are currently no Goal or Action Step items associated with this Grant.